



Katherine Piedici
Director of Personnel Services

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Naples, New York 14512
Telephone (585) 374-7910 FAX: (585) 374-5168

July 30, 2020

Dear Parent/Guardian,

We hope this letter finds you safe and well.

As we continue to adjust to this new normal, we plan to hold our CPSE, CSE and 504 meetings virtually, until such time as we can resume them in person, during this pandemic. We also would like to communicate IEP, 504 updates, meeting notices and prior written notices with you electronically through e-mail.

When a meeting for your child is scheduled, you will receive an email with the link and password through Zoom, a user-friendly, web-based video conferencing tool, that allows all parties to participate virtually.

In order to implement this successfully, please provide both your consent and your email address below. If there are others you would like included in your child's meetings, please include their name and email address.

We have also given you the option to join by phone.

If you have further questions about this please feel free to email me at kpiedici@naplescsd.org.

Sincerely,

Katherine Piedici
Director Pupil Personnel Services

I, _____, **agree to: (check all that you consent to)**

- Zoom meetings for my child (children)
- E-mail meeting notifications and prior written notices
- E-mail updates of IEPs and/or 504 plans for my child

during this pandemic, until such time we are able to meet in person.

Email Address: _____

Additional E-mail Address of Guest(s): _____

I would rather join my child's meeting by phone. Phone Number: _____

Signature: _____

Date: _____